

Swyddfa'r Cyngor • Canolfan Gymdeithasol Bro Ffestiniog • Heol Wynne
• Blaenau Ffestiniog • Gwynedd • LL41 3UF
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MINUTES ORDINARY MEETING

14th March 2022

MINUTES OF THE FFESTINIOG TOWN COUNCIL ORDINARY MEETING
HELD ON MONDAY 14th MARCH 2022
ONLINE AT 7.00 PM.

CHAIR: Councillor: Erwyn Jones

PRESENT: Councillors: Alun Jones, Bedwyr Gwilym,
Glyn Daniels, Mark Thomas, Rory Francis.

11272/03/22 1. APOLOGIES

Councillors Nathan Jarvis, Ronwen Roberts and Dafydd Dafis.

11273/03/22 2. DECLARATION OF INTEREST

None.

11274/03/22 3. URGENT MATTERS

*Matters which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency, pursuant to Section 100B (4) of the Local Government Act 1972. **Note for discussion only, no decision on an issue raised here is allowed but scheduled for the next meeting.***

None.

11275/03/22 4. Receive and Confirm the Minutes of the Extraordinary Meeting held on 9th of February, 2022.

DECISION: That the Minutes be received and confirmed, with Councillor Rory Francis proposing and Councillor Alun Jones seconded.

11276/03/22 5. Receive and Confirm the Minutes of the Ordinary Meeting held on 14th of February, 2022.

Councillor Mark Thomas noted that the minutes containing a conversation between him and Councillor Bedwyr Gwilym were not fully recorded, and requested that the minutes be corrected to include what Councillor Bedwyr Gwilym said in the conversation.

DECISION: The Clerk to add details of the conversation noted above to the minutes. On the basis of this correction, the Council accepted and ratified the Minutes with Councillor Alun Jones proposing and Councillor Bedwyr Gwilym seconding.

11277/03/22 6. Receive and Confirm the Minutes of the Extraordinary Meeting held on 16th of February, 2022.

DECISION: That the Minutes be received and confirmed, with Councillor Alun Jones proposing and Councillor Bedwyr Gwilym seconded.

11278/03/22 7. Receive and Confirm the Minutes of the Extraordinary Meeting held on 24th of February, 2022.

DECISION: That the Minutes be received and confirmed, with Councillor Alun Jones proposing and Councillor Bedwyr Gwilym seconded.

11279/03/22 8. PAYMENTS DUE

Taliadau l'w talu / Payments Due		15.02.22-14.03.22			
Cyfarfod Arferol / Ordinary Meeting 14.03.2022					
Cyfrifon 2021-22 (Wedi eu talu / Already Paid)			Cost	Rhif siec/ Chq No	
19.02.22	Dwr Cymru	Dwr Y Pafiliwn Medi-Chwef22	£122.14	Ar-lein	1
		Cyfanswm / Total	£122.14		
Cyfrifon 2021-22 (l'w dalu / To pay)					
Dyddiad/Date	Cyflenwr / Supplier	Disgrifiad / Description	Cost	Dull talu / payment method	
28.02.22	Canolfan Gymdeithasol	Rhent Chwef / Feb Rent 2022 Inv1349	£ 430.00	Ar-lein	2
28.02.22	Cricieth Cleaning	Glanhau Chwef/ cleaning for Feb Invno3058	£ 1,203.53	Ar-lein	3
05.03.22	Zoe Pritchard (Clerc)	Taliad Zoom misol / monthly Zoom fee INV136580067	£52.79	Ar-lein	4
11.03.22	Zoe Pritchard (Clerc)	Ad-daliad am ffi misol MS Office monthly fee repayment	£9.12	Ar-lein	5
14.02.22	British Gas	Trydan Pafiliwn/ Pavillion electric 03/02/22-01/03/22	£19.00	DD	6
01.03.22	BT	Anfoneb misol ffon / Y we	£64.14	DD	7
15.03.22	Natwest	Ffi bancio arlein / online banking fee	£20.00	DD	8
04.03.22	Canolfan Gymdeithasol	Hurio ystafell Clwb Ieuenctid Ion / Youth club room hire Jan inv1352	£120.00	Ar-lein	9
01.03.22	Gwyn Thomas (C&C)	Gwaith adnewyddu lloches Highgate Bus Stop renovation	£2,192.00	Ar-lein	10
14.02.22	Glyn Lasarus Jones	Cyfieithu cyfarfodydd Chwefror / Feb Meeting translations	£42.00	Ar-lein	11
28.10.21	Com Laude	Ffi cofrestru blynyddol gwefan / website annual hosting charges	£45.17	Ar-lein	12
13.01.22	Huws Gray	Deunydd amrywiol / various items	£18.30	Ar-lein	13
01.02.22	Huws Gray	Deunydd Lloches Bws Highgate Bus Stop materials	£1,505.08	Ar-lein	14
04.03.22	P.Helen Jones	Ymweliadau parc misol / Monthly park checks	£800.63	Ar-lein	15
07.03.22	Un Llais Cymru	Cwrs Effective staff management - Cyng R.Roberts	£30.00	Ar-lein	16
07.03.22	Canolfan Gymdeithasol	Hurio ystafell Te pnawn Dydd Gwyl Dewi inv1353	£40.00	Ar-lein	17
07.03.22	Canolfan Gymdeithasol	Hurio ystafell seremoni Ysgoloriaeth Patagonia room hire	£30.00	Ar-lein	18
07.03.22	Mr Flag	Fflag Ukraine	£48.72	Ar-lein	19
23.02.22	Neuadd Ffestiniog	Hurio ystafell clwb ieuenctid Chwef / Feb youth club room hire	£60.00	Ar-lein	20
03.03.22	Defib Store Ltd	Pads newydd I defib 5 Stryd Fawr / 5 High Street Defib pads	£292.80	Ar-lein	21
24.02.22	Viking Ltd	Toners printer / printer toners	£216.37	Ar-lein	22
09.03.22	Ifan Williams	Torri llwybrau 21-22 Footpath cutting	£6,420.00	Ar-lein	23
10.03.22	Mr John Evans	Adroddiad Cerddwr Llwybrau 2021-22 Public Footpath Report	£900.00	Ar-lein	24
		Cyfanswm / Total	£ 14,559.65		
ARIAN I MEWN / INCOME					
04.03.22	Parc Cenedlaethol Eryri	Taliad grant I mewn I cylch camu Bryn Coed / Grant payment in	£500		
			£ 500.00		

DECISION:

The following invoice was presented last minute:

Y Gorlan – St David's day afternoon tea - £290.

The Clerk was authorized to pay the above.

Cyngor Tref Ffestiniog

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 09/03/2022		
	Cash in Hand 01/04/2021		156,440.93
	ADD Receipts 01/04/2021 - 09/03/2022		242,684.92
	SUBTRACT Payments 01/04/2021 - 09/03/2022		399,125.85
	Cash in Hand 09/03/2022 (per Cash Book)		163,972.82
B			235,153.03
	Cash in hand per Bank Statements		
	Cash 14/05/2021	0.00	
	3 NatWest Capital Reserve 123420 28/02/2022	67,593.87	
	2 NatWest Reserve 12339792 08/03/2022	0.15	
B	1 NatWest Cyfredol/Current 123390 21/02/2022	168,348.13	
			235,942.15
	Less unrepresented payments		809.12
			235,133.03
	Plus unrepresented receipts		20.00
B	Adjusted Bank Balance		235,153.03
	A = B Checks out OK		

Cyngor Tref Ffestiniog
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
01 Cyflogau / Salaries		410.00	410.00 (41000%)	77,129.00	67,110.96	10,018.04 (12%)	10,428.04
02 Cyffredin / General			0.00 (N/A)	17,490.00	10,895.57	6,594.43 (37%)	6,594.43
03 Adran 137 Section			0.00 (N/A)	2,000.00		2,000.00 (100%)	2,000.00
03a Cyfraniadau / Donations		500.00	500.00 (50000%)	10,150.00	7,361.20	2,788.80 (27%)	3,288.80
04 Llwybrau / Footpaths			0.00 (N/A)	6,900.00	900.00	6,000.00 (86%)	6,000.00
05 Nadolig / Christmas			0.00 (N/A)	15,850.00	6,927.05	8,922.95 (56%)	8,922.95
06 Mwynderau/Amenities		2,136.22	2,136.22 (213622%)	42,150.00	18,211.84	23,938.16 (56%)	26,074.38
07 Caeau Chwarae / Playing Fields		459.83	459.83 (45983%)	50,211.00	33,204.16	17,006.84 (33%)	17,466.67
08 Incwm / Income		8,098.87	8,098.87 (809887%)			0.00 (N/A)	8,098.87
09 Aelodau / Members			0.00 (N/A)	10,350.00	99.98	10,250.02 (99%)	10,250.02
10 Yswiriant, Archwilio, Hybu / Insurance			0.00 (N/A)	7,050.00	5,085.64	1,964.36 (27%)	1,964.36
11 Llochesi Bws / Bus Shelters			0.00 (N/A)	6,400.00	4,941.64	1,458.36 (22%)	1,458.36
12 Praesept / Precept	230,000.00	230,000.00	0.00 (N/A)			0.00 (N/A)	0.00
Gwyl Haf			0.00 (N/A)			0.00 (N/A)	0.00
Suspense Account		1,080.00	1,080.00 (108000%)		1,080.00	-1,080.00 (-108000%)	0.00
NET TOTAL	230,000.00	242,684.92	12,684.92 (5%)	245,680.00	155,818.04	89,861.96 (36%)	15

Total for ALL Cost Centres
V.A.T.

242,684.92

155,818.04
8,154.78

GROSS TOTAL

242,684.92

163,972.82

DECISION: To accept the accounts.

FINANCIAL APPLICATIONS.

11281/03/22 10. Llangollen International Musical Eisteddfod.

DECISION: Not to contribute to the applicants.

11282/03/22 11. Receive and Confirm the Recommendations of the Amenities Committee held on Monday 21st of February, 2022.

DECISION: That the Recommendations be received and confirmed, with Councillor Rory Francis proposing and Councillor Alun Jones seconded.

11283/03/22 12. PLANNING APPLICATIONS

Discuss applications received and receive Planning Authority decisions.

a) Rhif Cais / Application No.: NP5/59/511J

Lleoliad / Location: Land to rear of Penrhiw, Llan Ffestiniog, LL41 4PS

Bwriad / Proposal: Drainage details for connection to existing main sewer in lieu of package treatment plant approved under planning application NP5/59/511A.

DECISION: Support the application.

APPLICATIONS RECEIVED DECISION

PLANNING AUTHORITY: GWYNEDD COUNCIL:

Rhif Cais / Application No	Lleoliad / Location	Disgrifiad / Description	Ward	Penderfyniad / Decision
C21/1063/03/LL	The Little Bookshop, 1 Ffordd Newydd, Blaenau Ffestiniog, Gwynedd, LL41 3TU	Newid defnydd o gyn siop i uned wyliau Change of use from former shop to holiday let	Bowydd & Rhiw	Gwrthodwyd. Refused.

PLANNING AUTHORITY: SNOWDONIA NATIONAL PARK:

Rhif Cais / Application No	Lleoliad / Location	Disgrifiad / Description	Ward	Penderfyniad / Decision
DIM / NONE				

DECISION: To accept the information.

DEVELOPMENTS IN THE AREA.

IECHYD

11284/03/22 13. Health

Nothing to discuss.

TOWN COUNCIL

11285/03/22 **14. TOWN COUNCIL STAFF REPORT.**

- The Town Council has been successful in their bid to the Enterprising Communities Fund, to run workshops in the area on the topic of 'World Heritage Site - What Next?'. Council to appoint a facilitator at the Amenities Committee.
- The Café lease agreement signed today by new tenant, Dylan Williams. He will begin his responsibility of opening and closing the park gates next Monday, March 21st, 2022.
- Bro Ffestiniog youth mental health services meeting scheduled for Tuesday, 22nd March, 2022. The Clerk has invited a number of agencies, with 20 different services responding.
- The Clerk confirmed that the allowance forms were on their way to the Councilors, and reminded them that the Clerk needed to be contacted in writing to refuse this year's allowance.

- The Clerk gave a history of the St David's Day Afternoon Tea held on the 1st of March, where afternoon tea was served to 19 senior members of the community. They also thanked harpist Dylan Roberts for volunteering his time to entertain the audience, and for the help of others in organizing the event.
- It was noted that the Patagonia Scholarship Awards Ceremony had been held on the evening of March 1st. There were two entrants, and the winner was Elin Roberts.
- The Clerk confirmed that the grant application for a high street officer discussed at the last Ordinary Meeting had proceeded due to lack of time. The application has been submitted in the name of Cwmni Bro Ffestiniog. Need to wait and see if it is successful and see what opportunity there is for the Town Council to work with the officer.
- The Clerk met with Councilor Alun Jones and Mark Thomas suddenly at the Manod Bus Shelter site to assess the location. They agreed to put the shelter in the old location as before. The Clerk will now co-ordinate this with the Highways Department, Welsh Government and the Town Council's insurance company.
- The Clerk noted that a registration pack to stand as a Town Councilor at the election on the 5th May had arrived in the office should any Councilor require a hard copy.

DECISION: To receive the information with Councilor Bedwyr Gwilym wishing to record the Town Council's thanks to the Clerk and Deputy Clerk for their work in arranging the Afternoon Tea for older members of the community, which the Town Council has not done before.

Councillor Glyn Daniels joined the meeting at this point.

11286/03/22 15. The Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils

The Clerk noted that the response date for this consultation was 17th March, 2022. As part of the background pack for the meeting, the Clerk had included her responses in draft.

DECISION: It was agreed for the Clerk to submit the draft response as she prepared for the Welsh Government the official response of Ffestiniog Town Council.

11287/03/22 16. Final staff salary scale for 2021/22 – NALC Guidelines.

A copy of the new salary levels was received from the employment agreement. The Clerk noted that the arrears from 1st April, 2021 will be included in the March staff salary.

DECISION: To receive the information.

11288/03/22 17. Consider renewal of One Voice Wales membership for 2022-23.

Councillor Alun Jones sought the Clerk's views on the value of One Voice Wales membership. The Clerk reported that the membership was extremely useful, as they focus on laws here in Wales. The Clerk and Deputy Clerk make frequent use of One

Voice Wales resources, receive news updates through a bulletin and have access to advisers on countless issues.

DECISION: It was agreed to renew the membership of Ffestiniog Town Council with One Voice Wales for 2022-2023.

11289/03/22 18. Consider nominating Town Council member as chairman for the 'Pubwatch' group

DECISION: Due to some Councillors being absent at this meeting, it was decided to defer the decision until the AGM in May 2022.

11290/03/22 19. Approve Ffestiniog Town Council's Publication Scheme – in accordance with the Freedom of Information Act 2000.

The Clerk noted that the Town Council did not have a Publication Scheme in place, which was a requirement of the Freedom of Information Act 2000.

DECISION: To accept the Publication Scheme presented in the meeting documentation pack. To review the Scheme at the next Regulatory Committee.

MATTERS ARISING

11291/03/22 20. Playing Fields

Councillor Glyn Daniels noted that a resident had been in contact with him concerned about the mud on the slide of the new play equipment that had been completed in the Park. It was discussed that the Town Council had decided to install grass mats under this equipment, to encourage grass growth and hope to reduce future maintenance costs for the Council by having to change the wet-pour.

Councillor Mark Thomas agreed to clean the slide quickly.

DECISION: To accept the information.

MATTERS FOR INFORMATION

11292/03/22 21. AN OPPORTUNITY FOR COUNCILLORS TO REPORT BACK TO THE COUNCIL FOLLOWING THEIR ATTENDANCE AT EXTERNAL COMMITTEES.

Nothing to report.

11293/03/22 22. NEWS FROM GWYNEDD COUNCIL

Councillor Glyn Daniels noted that Gwynedd Council's tax was increasing by 2.95%.

He also noted that the Chairman of Gwynedd Council is coordinating a letter to the UK Government calling on them to welcome more Ukrainian refugees..

11294/03/22 23. OTHER NEWS

Nothing to report.

11295/03/22 24. CORRESPONDANCE.

a) 2022 Annual Report – Independant Remuneration Panel for Wales – for informational purposes only. Will come into effect on 09/05/2022.

The meeting closed at 8.00pm

CHAIR

**THE NEXT ORDINARY MEETING OF THE TOWN COUNCIL IS TO BE HELD
ON MONDAY 11TH APRIL 2022**

ONLINE VIA ZOOM AT 7:00 p.m.

**THE AGENDA FOR THE ORDINARY MEETING 11TH APRIL 2022
WILL CLOSE ON 4th APRIL 2022**