



CYNGOR TREF
FFESTINIOG
TOWN COUNCIL

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MINUTES EXTRAORDINARY MEETING

27th January 2022

MINUTES OF THE FFESTINIOG TOWN COUNCIL EXTRAORDINARY MEETING
HELD ON THURSDAY 27th JANUARY 2022
ONLINE AT 7.00 PM.

CHAIR: Councillor: Erwyn Jones

PRESENT: Councillors: Bedwyr Gwilym, Dafydd Dafis, Glyn Daniels,
Mark Thomas, Nathan Jarvis, Ronwen Roberts,
Rory Francis.

11227/01/22 APOLOGIES

None.

11228/01/22 DECLARATIONS OF INTEREST

NONE.

11229/01/22 URGENT ITEMS

Matters which, in the view of the Chair, should be considered as matters of urgency, in line with section 100B (4) of the Local Government Act 1972.

Note: Only discussion is allowed and no decisions may be made regarding matters raised here. Any decisions must be made at the following meeting.

Nothing to discuss.

11230/01/22 **Decide on participating in the Gwynedd Friendship Benches Scheme.**

Discuss the opportunity to be part of the Friendship Benches project run by the Intergenerational Co-ordinator, Gwynedd Council. Concerns were raised about the maintenance of the benches after they had been painted. It was also requested to ensure that the Town Council's Language Policy is followed as part of the design process.

DECISION: Councilor Bedwyr Gwilym moved in favor of the project, with Councilor Glyn Daniels seconding and all Councilors in agreement. To inquire about 3 friendship benches, and hopefully placing them near the Wynnes Arms at Manod, Rawson Square and Oakeley Square. To use the old benches in Encil Garden as the ones to replace.

11231/01/22 **10. AMENITIES COMMITTEE**

To accept the recommendations of the Amenities Committee on Thursday 16th September 2021.

RECOMMENDATIONS OF THE RESOURCES COMMITTEE
THURSDAY 13th JANUARY 2022

Present:

Apologies:

Councillors:

Councillors:

Erwyn Jones- Chair
Bedwyr Gwilym
Dafydd Dafis
Glyn Daniels
Mark Thomas
Ronwen Roberts
Rory Francis

1. Accept Apologies

None.

2. Declaration of Interest

None.

3. Discuss 2021/22 Accounts.

The Committee looked at the accounts in detail, discussing the budget line by line. They received a copy of each section of the accounts on the Scribe program which confirms the figures and shows how much of the budget for each section has been spent to date.

Recommendation: The accounts were found to be correct and were recommended for approval by the full Council.

4. Resources budget recommendations for the 2022/23 precept

Recommendation: The Council made the following recommendations for full discussion at an Extraordinary Meeting on Thursday 27th January 2022.

Resources Committee Recommendations 2022/23				
	2021/2022		2022/2023	
Employment				
Staff Employment	£ 74,525.00		£ 71,808.00	
Staff Travel expenses	£ 150.00		£ 100.00	
Cleaning office	£ 954.00		£ 950.00	
Job Evaluation	£ -		£ -	
Job Advert	£ -		£ -	
Training	£ 1,500.00		£ 1,500.00	
Employment		£ 77,129.00		£74,358.00
Cyffredin / General				
Adeilad / Building				

Rent for office	£ 5,160.00		£ 5,160.00	
Building Rates	£ 2,500.00		£ 2,500.00	
Building Ins	£ -		£ -	
Purchase building	0		£ -	
Building maintenance	£ 200.00		£ 200.00	
TOTAL		£ 7,860.00		£7,860.00
	Precept		Precept	
	2021-2022		2022-2023	
Swyddfa / Office				
Office supplies	£ 2,000.00		£ 2,000.00	
Petty Cash	£ 600.00		£ 600.00	
Scribe Licence	£ 648.00		£ 648.00	
Computer	0		£ -	
Phone	£ 900.00		£ 900.00	
Ganolfan office adaptations	£ 500.00		£ 500.00	
Bank Charges	£ -		£ 240.00	
		£ 4,648.00		£4,888.00
Others				
Cyfieithydd / Translator	£ 1,600.00		£ 2,000.00	
Pabi / Poppy	£ 68.00		£ 68.00	
Baneri Cenedlaethol / Flag	£ 400.00		£ 400.00	
Website maintenance	£ 500.00		£ 500.00	
Aelodaeth SLCC Membership	£ 550.00		£ 600.00	
One Voice Wales membership	£ 864.00		£ 870.00	
Hyrwyddo / Promotion	£ 1,000.00		£ 1,000.00	
TOTAL		£ 4,982.00		£ 5,438.00
Section 137				
Section 137 Total Contributions	£ 2,000.00		£ 2,000.00	
		£ 2,000.00		£ 2,000.00
Contributions				
Patagonia Scholarship	£ 4,000.00		£ 2,500.00	
General Contributions	£ 6,150.00		£ 6,150.00	
TOTAL		£ 10,150.00		£ 8,650.00
	Precept		Precept	
	2021-2022		2022-2023	

Aelodau / Members				
Cadeirydd / Chair	£ 750.00		£ 750.00	
Members Travelling costs	£ 200.00		£ 200.00	
Etholiadau / Elections	£ 4,000.00		£ 4,000.00	
Hyfforddiant / Training	£ 500.00		£ 500.00	
Gliniaduron / Laptops	£ 1,000.00		£ 1,000.00	
Payment to Councillors	£ 2,400.00		£ 2,400.00	
Committee Chairs Allowance	£ 1,000.00		£ 1,000.00	
Carers Allowance	£ 500.00		£ 500.00	
Members Total		£ 10,350.00		£10,350.00
Insurance, Auditing & Emergencies				
Yswiriant / Insurance	£ 4,200.00		£ 4,400.00	
Accounts Inspection	£ 600.00		£ 700.00	
For Emergencies	£ 2,250.00		£ 2,250.00	
Total		£ 7,050.00		£7,350.00
Bus Shelters				
Cleaning	£ 5,400.00		£ 5,400.00	
Bus Shelter maintenance	£ 1,000.00		£ 1,000.00	
Bus Shelter Total		£ 6,400.00		£6,400.00
RESOURCES TOTAL		£ 130,569.00		£127,294.00

The Committee meeting came to an end at 8.50pm.

DECISION: To accept the recommendations with Councillor Rory Francis proposing and Councillor Dafydd Dafis seconding.

11232/01/22 10. AMENITIES COMMITTEE

To accept the recommendations of the Amenities Committee on Monday 17th January 2022.

AMENITIES COMMITTEE RECOMMENDATIONS

Monday 17th January 2022

On line at 7.00 PM

Present:

Councillors:
Rory Francis (Chair)
Erwyn Jones
Ronwen Roberts
Alun Jones
Dafydd Dafis
Glyn Daniels (7.30pm)

Apologies:

Councillors:
Bedwyr Gwilym

1. To Receive Apologies

Recommendation: To accept the apologies.

2. Declaration of Personal Interest

NONE.

3. Playground Monthly Reports.

The Committee discussed the reports. The reports had been signed and dated by the Deputy Town Clerk.

A majority of the playgrounds need new covid signs. The Deputy Clerk to produce as needed.

The Park – litter around the park and in the Bowling Club grounds. The Council will contact the Bowling Club

A rope on the wooden climbing frame has broken. The frame will be replaced with new equipment in the next two weeks.

Tanygrisiau Playing Field – a fallen tree. The maintenance officer has removed the tree. The tree stump needs to be removed.

Councillor Dafydd Dafis stated that the concrete steps and the handrail to the football pitch need to be checked as he is of the opinion, they are dangerous. Contact the school and Gwynedd Council to check.

Recommend: Accept the reports

4. Discuss the quotes for the repair work at the Llan Ffestiniog bus stops

The Committee discussed the quotes for the repair work.

The works need to be done as soon as possible before the condition deteriorates and becomes unsafe. Need to check that the labour and materials are included in the quote. More details and pictures would be beneficial in any further quotations submitted.

Recommend: Councillor Alun Jones proposed that the quote for the work be accepted once labour and materials have been verified, Councillor Ronwen Roberts seconded.

5. Discuss prices of recycling bins and new flower pots for the High Street

The Committee discussed the prices of recycling bins for the playgrounds and new flower tubs for the High Street.

Recycling Bins – To purchase 10no for the playgrounds would cost £5000+. Councillor Ronwen Roberts suggested that installing recycling bins in the larger, most used playgrounds. The Council could then decide if they bins are being used and then install in the other smaller playgrounds.

Councillor Glyn Daniels informed the Committee that Gwynedd Council are looking at installing recycling bins in different sites in towns and villages in Gwynedd. Some of these bins on High Streets would be fitted with a sensor that can read when the bins are filling up and a compactor, powered by solar panels, would then compact the material enabling the bin to be filled further.

The emptying of the recycling bins would need to be added to the new emptying bins tender.

Councillor Alun Jones proposed that the Town Council should ask Gwynedd Council if they could provide a quote for the recycling bins they are purchasing, that would possibly reduce the cost.

The Committee discussed the cost of new flowerpots. The current flower pots are made from wood which has started to rot. The new flower pots are made from recycled plastic (the same material as the benches) therefore there would be minimum maintenance required and they will not rot.

Recommend: To obtain prices from Gwynedd Council and make a decision at the next meeting.

6. Precept 2022-2023

Recommendation: The Council made the following recommendations for full discussion at an Extraordinary Meeting on Thursday 27th January 2022.

Amenities Committee Recommendations 2022/23				
	2021/2022		2022/2023	
Footpaths				
Footpath walker	£	900.00	£	900.00
Footpaths maintenance	£	6,000.00	£	6,000.00

	£	6,900.00	£	6,900.00
Christmas				
Christmas lights	£	15,000.00	£	15,000.00
Christmas Trees	£	600.00	£	600.00
Christmas Advert	£	250.00	£	250.00
Winter Fair	£	0.00	£	0.00
	£	15,850.00	£	15,850.00
Gardening				
Plants & Gardening	£	1,500.00	£	1,500.00
Gwelliannau Ffestiniog	£	250.00	£	250.00
Gardd Encil Garden	£	500.00	£	700.00
Garden Coffa Ffestiniog	£	500.00	£	500.00
By David Nash statue	£	250.00	£	250.00
Rawson square	£	800.00	£	800.00
Indigenous plants	£	0.00	£	150.00
Tree planting	£	0.00	£	500.00
Town Centre	£	1,000.00	£	1,000.00
Tan y Manod	£	1,500.00	£	1500.00
	£	6,300.00	£	7,150.00
Town Centre				
Fountain	£	750.00	£	750.00
Fountain - Projector	£	-	£	-
Diffwys small train	£	500.00	£	500.00
Diffwys Toilets	£	4,000.00	£	4,000.00
Community Wi-fi	£	1,500.00	£	1,500.00
Bro Ffestiniog				
Remembrance Tree	£	500.00	£	500.00
	£	7,250.00	£	7,250.00
CCTV Cameras	£	2,500.00	£	2,500.00
Ffestiniog Hall	£	1,500.00	£	1,500.00
War memorials –			£	500.00
Maintenance	£	500.00		
Benches –			£	1,600.00
Maintenance	£	1,600.00		
Salt Bins	£	2,000.00	£	-
Defibrillators	£	500.00	£	500.00
Youth Club	£	20,000.00	£	20,000.00
	£	28,600.00	£	26,600.00
2020/21		2021/22		
Parc Pavilion				
Maintenance	£	1,500.00	£	1,500.00

Equipment	£	1,000.00	£	1,000.00
			£	2,500.00
The Park				
Maintenance	£	6,000.00	£	6,000.00
Equipment	£	8,000.00	£	-
			£	6,000.00
Playing Fields				
General Maintenance	£	1,500.00	£	1,500.00
Monthly inspections & RoSPA	£	2,200.00	£	2,200.00
Grass Cutting	£	6,500.00	£	6,500.00
Emptying Bins	£	8,000.00	£	8,000.00
Play equipment maintenance	£	15,000.00	£	23,000.00
Oakeley Square Ground rent	£	10.00	£	-
Skate Park ground rent	£	1.00	£	1.00
Skate Park - Maintenance	£	500.00	£	500.00
			£	41,701.00
			£	113,951.00

Meeting ended at 8.50pm.

DECISION: To accept the recommendations with Councillor Rory Francis proposing and Councillor Dafydd Dafis seconding.

11233 /01/22 PRAESEPT 2022 – 2023

Set the Town Councils' precept for the financial year 2022 – 2023.

Côd		Precept 2021/22	Precept 2022/23
1	Employment		
	Staff employment	£ 74,525.00	£ 71,808.00
3	Staff Travel expenses	£ 150.00	£ 100.00
15	Cleaning office	£ 954.00	£ 950.00
120	Job Evaluation	£ -	£ -
	Advert	£ -	£ -
52	Training	£ 1,500.00	£ 1,500.00
		£ 77,129.00	£ 74,358.00
2	General		
	Building		
8	Office Rent	£ 5,160.00	£ 5,160.00
67	Building Rates	£ 2,500.00	£ 2,500.00
54	Building insurance	£ -	
129	Building purchase	£ -	

53	Building Maintenance	£	200.00	£	200.00
	Office				
7	Office Supplies	£	2,000.00	£	2,000.00
10	Petty Cash	£	600.00	£	600.00
12	Scribe Accounting Licence	£	648.00	£	648.00
13	Computers	£	-	£	110.00
14	Phone	£	900.00	£	900.00
148	Ganolfan Office adaptations	£	500.00	£	500.00
150	Bank charges	£	-	£	240.00
	Online meeting equipment	£	-	£	1,500.00
		£	12,508.00	£	14,358.00
	Others				
6	Translator	£	1,600.00	£	2,000.00
11	Poppy	£	68.00	£	68.00
16	Flags	£	400.00	£	400.00
62	Website Maintenance	£	500.00	£	500.00
5	SLCC Membership	£	550.00	£	450.00
63	Unllais Cymru Membership	£	864.00	£	870.00
142	Promotion	£	1,000.00	£	1,000.00
		£	4,982.00	£	5,288.00
			Precept 2021/22		Precept 2022/23
3	Section 137				
18	General Contributions S137	£	2,000.00	£	2,000.00
3					
a	Contributions				
74	Patagonia Scholarship	£	4,000.00	£	2,500.00
147	General Contributions	£	6,150.00	£	6,150.00
		£	10,150.00	£	8,650.00
			Precept 2021/22		Precept 2022/23
	AMENITIES				
4	Public Footpaths				
19	Footpath walker	£	900.00	£	900.00
20	Maintenance	£	6,000.00	£	6,000.00
		£	6,900.00	£	6,900.00
5	Christmas				
21	Christmas Lights	£	15,000.00	£	15,000.00
22	Christmas Trees	£	600.00	£	600.00
90	Christmas Advert	£	250.00	£	250.00
91	Christmas Festival	£	-	£	-
	Christmas TOTAL	£	15,850.00	£	15,850.00

6	Planting		
33	Planting and plants	£ 1,500.00	£ 1,500.00
56	Maintenance Gwelliannau Ffestiniog	£ -	£ -
68	Improvements	£ 250.00	£ 1000.00
104	Gardd Encil Garden Gardd Coffa Ffestiniog	£ 500.00	£ 700.00
105	Remembrance Garden	£ 500.00	£ 500.00
106	Near David Nash artwork statue	£ 250.00	£ 250.00
	Rawson Square	£ 800.00	£ 800.00
	Indigenous plants	£ -	£ 150.00
	Tree planting	£ -	£ 500.00
142	Promotion	£ 1,000.00	£ -
	Tan y Manod	£ 1,500.00	£ 5,000.00
	Town Centre Maintenance	£ 1,000.00	£ 1,000.00
	Planting TOTAL	£ 6,300.00	£ 11,400.00
	Town Centre		
34	Fountain	£ 750.00	£ 750.00
	Fountain - Projector	£ -	£ -
35	Trên Bach Diffwys Little Train	£ 500.00	£ 500.00
	Diffwys Toilets	£ 4,000.00	£ 4,000.00
	Community Wifi	£ 1,500.00	£ 1,500.00
	Remembrance Tree	£ 500.00	£ 500.00
	Town Centre TOTAL	£ 7,250.00	£ 7,250.00
		Precept 2021/22	Precept 2022/23
36	CCTV Cameras	£ 2,500.00	£ 2,500.00
146	Ffestiniog Hall	£ 1,500.00	£ 1,500.00
37	War Memorials - Maintenance	£ 500.00	£ 500.00
69	Benches - Maintenance	£ 1,600.00	£ 1,600.00
76	Salt Bins	£ 2,000.00	£ -
102	Defibrillators - Maintenance	£ 500.00	£ 500.00
145	Youth Club	£ 20,000.00	£ 20,000.00
	TOTAL	£ 28,600.00	£ 26,600.00
7	Playing Fields		
24	General Maintenance	£ 1,500.00	£ 1,500.00
25	Inspections & Rospa	£ 2,200.00	£ 2,200.00
26	Grass Cutting	£ 6,500.00	£ 6,500.00
27	Bin emptying	£ 8,000.00	£ 8,000.00

28	Play equipment maintenance	£	15,000.00	£	23,000.00
30	Oakeley Square – Ground Rent	£	10.00	£	-
29	Skate Park – Ground Rent	£	1.00	£	1.00
83	Skate Park - equipment	£	-	£	-
107	Skate Park – maintenance	£	500.00	£	500.00
95	Tanygrisiau field - equipment	£	-	£	-
96	Manod field - equipment	£	-	£	-
97	Cae Gild - equipment	£	-	£	-
98	Penbryn - equipment	£	-	£	-
99	Bryn Coed - equipment	£	-	£	-
	Penbryn, Baltic				
	The Park				
31	The Park (Square) maintenance	£	6,000.00	£	6,000.00
71	The Park - equipment	£	8,000.00	£	-
	Park Pavillion				
103	Maintenance	£	1,500.00	£	1,500.00
	Equipment	£	1,000.00	£	1,000.00
	Playing Fields TOTAL	£	50,211.00	£	50,201.00
			Precept 2021/22		Precept 2022/23
9	Aelodau / Members				
	Cadeirydd / Chair	£	750.00	£	750.00
	Members Travelling Costs	£	200.00	£	200.00
	Etholiadau / Elections	£	4,000.00	£	4,000.00
	Hyfforddiant / Training	£	500.00	£	500.00
	Gliniaduron / Laptops	£	1,000.00	£	1,000.00
	Members Allowance	£	2,400.00	£	2,400.00
	Chairs Allowance	£	1,000.00	£	1,000.00
	Carer Allowance	£	500.00	£	500.00
	Members' Total	£	10,350.00	£	10,350.00
10	Insurance, Auditing & Emergencies				
44	Yswiriant / Insurance	£	4,200.00	£	4,400.00
45	External audit of accounts	£	600.00	£	700.00
46	Exceptional Circumstance	£	2,250.00	£	2,250.00
	TOTAL	£	7,050.00	£	7,350.00
1					
1	Llochesi Bws / Bus Shelters				
47	Cleaning	£	5,400.00	£	5,400.00
48	Bus Shelter Maintenance	£	1,000.00	£	1,000.00
	Total	£	6,400.00	£	6,400.00

	£ 245,680.00	£ 246,955.00
Cyllideb 2021-22/ Budget 2021-22	£246,955.00	
Precept 2021-22	£230,000.00	
O'r balansau / From balances	£ 16,955.00	
Yn y balansau rwan / balances now	£256,196.93	
Gwariant tebygol / probable expenditure	£ 83,448.51	
Ar ôl yn y balansau / carry forward balance	£172,748.42	
Cyllideb 2022-23/ Budget 2022-23	£246,955.00	
Precept	£230,000.00	
O'r Balansau / from balances	£ 16,955.00	
Ar ôl yn y balansau / carry forward balance	£155,793.42	

DECISION: To set a precept of £ 230,000 for the year 2022 - 2023, with £ 16,955 to come from savings or from Town Council funds.

Not to put funding against salt bins this year due to Gwynedd Council paying the cost from now on.

Councillors to choose which park to invest this year following the Rospa report in the Summer of 2022 2023.

The balance of this year's balances of £ 155,793.42 was discussed, and it was agreed that 6 months of costs of £ 67,120.00 would remain in an emergency fund in the event that the year's income was not received.

The remaining balance (£ 88,673.42) will be held in an earmarked Reserve, specifically for the purchase of new Skate Park equipment and assisting with plans to create a possible new Heritage Center in the area.

The meeting concluded at 8.05pm

CHAIR

**THE NEXT ORDINARY MEETING OF THE TOWN COUNCIL IS TO BE HELD ON
MONDAY 14TH FEBRUARY 2022**

ONLINE VIA ZOOM AT 7:00 p.m.

THE AGENDA FOR THE ORDINARY MEETING 14TH FEBRUARY 2022

WILL CLOSE ON 7th FEBRUARY 2022