



Swyddfa'r Cyngor • Canolfan Gymdeithasol Bro Ffestiniog • Heol Wynne
• Blaenau Ffestiniog • Gwynedd • LL41 3UF
☐ 01766 832 398 ☐ [clerc @cyngortrefffestiniog.cymru](mailto:clerc@cyngortrefffestiniog.cymru)

MINUTES ORDINARY MEETING

11th July 2022

MINUTES OF THE FFESTINIOG TOWN COUNCIL ORDINARY MEETING
HELD ON MONDAY 11th July 2022
ONLINE AT 7.00 PM.

CHAIR: Councillor: Alun Jones

PRESENT: Councillors: Calvin Evans, Eifiona Davies, Eirian Williams,
Ifor Roberts, Linda Ann Jones, Marc Lloyd Griffiths,
Mark Thomas, Morwenna Pugh.

11414/07/22 1. APOLOGIES

Councillors Dafydd Dafis, Glyn Daniels and Rory Francis.

11415/07/22 2. DECLARATION OF INTEREST

None declared.

11416/07/22 3. URGENT MATTERS

*Matters which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency, pursuant to Section 100B (4) of the Local Government Act 1972. **Note for discussion only, no decision on an issue raised here is allowed but scheduled for the next meeting.***

Following the Town Council's contribution of £260 towards Blaenau y Blodau, one of the organizers of Blaenau y Blodau has indicated that they are £50 short. It was agreed to discuss the matter at the next Amenities Committee, on the 18th of July, 2022.

11417/07/22 4. Update from the Police.

PCSO Delyth Edwards was welcomed to the meeting.

There was a general conversation with the PCSO about the Police work situation in Blaenau Ffestiniog at the moment.

It was agreed that the Clerk would share the contact details of the PCSO with all the Councillors.

The PCSO was thanked for attending and Delyth Edwards left the meeting at 7.12pm.

11418/07/22 5. Receive and Confirm the Minutes of the Ordinary Meeting held on 13th June, 2022.

DECISION: Postpone the decision until the Amenities Committee on the 18th of July, 2022.

11419/07/22 6. Receive and Confirm the Minutes of the Extraordinary Meeting held on the 8th of June, 2022.

DECISION: Postpone the decision until the Amenities Committee on the 18th of July, 2022.

11420/07/22 7. Receive and Confirm the Minutes of the Extraordinary Meeting held on the 29th of June, 2022.

DECISION: Postpone the decision until the Amenities Committee on the 18th of July, 2022.

11421/07/22 8. Receive and Confirm the Minutes of the Extraordinary Meeting held on the 4th of July, 2022..

DECISION: Postpone the decision until the Amenities Committee on the 18th of July, 2022.

11422/07/22 9. PAYMENTS DUE

Taliadau l'w talu / Payments Due		10.06.22-07.07.22			
Cyfarfod Arferol / Ordinary Meeting 11.07.2022					
Cyfrifon 2022-23 (l'w dalu/ To pay)					
Dyddiad/Date	Cyflenwr / Supplier	Disgrifiad / Description	Cost	Dull talu / payment method	
30/06/2022	Canolfan Gymdeithasol	Rhent Meh / Jun Rent 2022 Inv	£ 456.50	Ar-lein	1
30/06/2022	Cricieth Cleaning	Glanhau Meh cleaning for Jun Inv3156	£ 1,203.53	Ar-lein	2
05/07/2022	Zoe Pritchard (Clerc)	Taliad Zoom misol / monthly Zoom fee INVINV151472190	£52.79	Ar-lein	3
11/07/2022	Zoe Pritchard (Clerc)	Ad-daliad am ffi misol MS Office monthly fee repayment	£9.12	Ar-lein	4
06/07/2022	British Gas	Trydan Pafiliwn/ Pavillion electric 03/05/22-01/06/22	£15.41	DD	5
01/07/2022	BT	Anfoneb misol ffon / Y we	£66.49	DD	6
09/07/2022	Natwest	Ffi bancio arlein / online banking fee	£25.85	DD	7
28/06/2022	P Helen Jones	Gwaith Garddio Meh22 Gardening	£172.50	Ar-lein	8
28/06/2022	Huws Gray	IC575676 - deunydd Encil/Parc Materials	£52.70	Ar-lein	9
01/07/2022	Kevin Jones	Trwsio/Fix CCTV Adeilad Gorwel, Stryd Fawr INV749	£800.00	Ar-lein	10
17/06/2022	Viking Direct	Deunydd Swyddfa 7104683	£394.84	Ar-lein	11
30/06/2022	Owain Aeron	Torri gwair mis Mehefin / June grass cutting	£945.00	Ar-lein	12
01/07/2022	Gwyn Thomas	Gwaith Cynnal a Chadw Meh 22/June maintenance work	£150.00	Ar-lein	13
29/06/2022	Viking Direct	Drum l'r printer DrumINV7163213	£105.23	Ar-lein	14
			Cyfanswm / Total	£ 4,449.96	
ARIAN I MEWN / INCOME					
22/06/2022	Cyngor Gwynedd	10% o'r ffioedd parcio CG yn Ffestiniog ar gyfer 21/22	£557.14		
			Cyfanswm / Total	£557.14	

The Clerk noted that a last minute invoice had been received from Playsafety Ltd for an Annual Inspection of 9 playgrounds for £785.40 including VAT.

A DECISION:

The Clerk was given permission to pay the above, including the invoice from Playsafety Ltd.

Cyngor Tref Ffestiniog

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 01/07/2022		
	Cash in Hand 01/04/2022		194,977.01
	ADD Receipts 01/04/2022 - 01/07/2022		136,792.16
	SUBTRACT Payments 01/04/2022 - 01/07/2022		331,769.17
	Cash in Hand 01/07/2022 (per Cash Book)		41,761.23
			290,007.94
B	Cash in hand per Bank Statements		
	Petty Cash 04/05/2022	0.00	
	Cash 04/05/2022	0.00	
	3 NatWest Capital Reserve 123423 01/07/2022	69,516.09	
	2 NatWest Reserve 12339792 01/07/2022	0.15	
	1 NatWest Cyfredol/Current 123393 20/06/2022	220,743.73	
			290,259.97
	Less unrepresented payments		810.17
			289,449.80
	Plus unrepresented receipts		558.14
	Adjusted Bank Balance		290,007.94
	A = B Checks out OK		

Cyngor Tref Ffestiniog
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
01 Cyflogau / Salaries			0.00 (N/A)	74,358.00	19,231.57	55,126.43 (74%)	55,126.43
02 Cyffredin / General			0.00 (N/A)	19,646.00	3,278.37	16,367.63 (83%)	16,367.63
03 Adran 137 Section			0.00 (N/A)	2,000.00		2,000.00 (100%)	2,000.00
03a Cyfraniadau / Donations			0.00 (N/A)	8,650.00	2,250.00	6,400.00 (73%)	6,400.00
04 Llwybrau / Footpaths			0.00 (N/A)	6,900.00		6,900.00 (100%)	6,900.00
05 Nadolig / Christmas			0.00 (N/A)	15,850.00		15,850.00 (100%)	15,850.00
06 Mwynderau/Amenities			0.00 (N/A)	45,250.00	10,594.20	34,655.80 (76%)	34,655.80
07 Caeau Chwarae / Playing Fields	200.00		-200.00 (-100%)	50,201.00	4,050.45	46,150.55 (91%)	45,950.55
08 Incwm / Income		573.78	573.78 (57378%)			0.00 (N/A)	573.78
09 Aelodau / Members			0.00 (N/A)	10,350.00		10,350.00 (100%)	10,350.00
10 Yswiriant, Archwilio, Hybu / Insur			0.00 (N/A)	7,350.00		7,350.00 (100%)	7,350.00
11 Llochesi Bws / Bus Shelters		8,666.00	8,666.00 (866600%)	6,400.00	1,347.72	5,052.28 (78%)	13,718.28
12 Praesept / Precept	230,000.00	115,000.00	-115,000.00 (-50%)			0.00 (N/A)	-115,000.00
NET TOTAL	230,200.00	124,239.78	-105,960.22 (-46%)	246,955.00	40,752.31	206,202.69 (83%)	100,242.47
Total for ALL Cost Centres		124,239.78			40,752.31		
V.A.T.		12,552.38			1,008.92		
GROSS TOTAL		136,792.16			41,761.23		

DECISION: To defer the decision to the Amenities Committee.

11424/07/22 11. Receive and Confirm the Recommendations of the Staffing Committee held on Thursday 28th of April, 2022.

DECISION: To postpone the decision until the next Amenities Committee.

11425/07/22 12. Receive and Confirm the Recommendations of the Amenities Committee held on Monday 20th of June, 2022.

DECISION: To postpone the decision until the next Amenities Committee.

11426/07/22 13. Receive and Confirm the recommendations of the Resources Committee held on Wednesday the 29th of June, 2022.

DECISION: To postpone the decision until the next Amenities Committee.

11427/07/22 14. PLANNING APPLICATIONS

Discuss applications received and receive Planning Authority decisions.

a) Application No.: C22/0317/03/DT

Location / Location: 1 Bron Dwyrdd, Blaenau Ffestiniog, Gwynedd, LL41 3EN

Intent / Proposal: Double storey side and rear extension and single storey side extension

DECISION: Following Ffestiniog Town Council's original decision to support this application, they agreed to support it again based on the amended plans, with Councilor Mark Thomas proposing, and Councilor Linda Ann Jones seconding.

APPLICATIONS RECEIVED DECISION

PLANNING AUTHORITY: GWYNEDD COUNCIL:

Rhif Cais / Application No	Lleoliad / Location	Disgrifiad / Description	Ward	Penderfyniad / Decision
C22/0371/03/LL	Antur Stiniog, Talywaenydd, Blaenau Ffestiniog, Gwynedd, LL41 3NB	Gosod sied bren gyda tho gwyrdd i'w ddefnyddio ar gyfer gwersi sgiliau awyr agored traddodiadol. Install timber shed with a turf roof to be used to teach traditional outdoor skills.	Bowydd a rhiw	Caniatawyd gydag amodau. Permitted with conditions.
C22/0344/03/DT	9 Dolgarregddu, Blaenau Ffestiniog, Gwynedd, LL41 3BP	Estyniad deulawr blaen Two storey front extension	Bowydd a Rhiw	Caniatawyd gydag amodau. Permitted with conditions.

PLANNING AUTHORITY: SNOWDONIA NATIONAL PARK:

Rhif Cais / Application No	Lleoliad / Location	Disgrifiad / Description	Ward	Penderfyniad / Decision
DIM / NONE				

DECISION: To accept the information.

DEVELOPMENTS IN THE AREA.

11428/07/22 15. Health

There was an oral report from the Clerk about a Mental Health meeting for young people organized for Wednesday 6th of July. A number of organizations attended representing different sections of the sector. There was a good discussion, sharing of information and starting conversations among the attendees. A mental health directory created by Gwynedd Council's Well-being Officer exists, and the Clerk will share copies once received.

Councillors expressed concern about the lack of ability of local residents to get appointments at Blaenau Ffestiniog Memorial Hospital. It was noted that staff had been away suffering from Covid-19, and this may have contributed to the problem.

DECISION: To accept the information.

TOWN COUNCIL

11429/07/22 16. TOWN COUNCIL STAFF REPORT.

The Clerk and the Deputy Clerk give an explanation of their current work and main tasks to the new Councillors, and the intention to present a 'Staff task table' document to the Councilors in advance, and intend to continue with this order moving forward.

DECISION: To accept the information.

11430/07/22 17. Choose a new hybrid meeting system for the Town Council chambers.

The reasons why it is necessary to purchase dedicated equipment to be able to offer a hybrid meeting system in the chamber were discussed.
3 quotations received for the equipment were considered.

DECISION: It was agreed to accept the price of Cloudy IT at £6,852 without VAT, with Councilor Linda Ann Jones proposing, and Councilor Eirian Williams seconding.

11431/07/22 18. Consider Menter Môn's letter regarding the community Wi-Fi on the High Street.

The Councilors discussed the Clerk's explanation paper and the letter received from the Managing Director of Menter Môn specifically stating that the equipment was not the responsibility of Ffestiniog Town Council.

Councilors raised concerns about the implications of the system on the health of local residents. They also queried if there was a demand for the system due to 4G/5G in the area. Also, it was noted that some Councilors were not aware that the system existed at all.

It was felt that the figure of 800 people who used the Wi-Fi system this year was low.

Ownership of the current equipment was discussed and is the responsibility of Menter Môn in attendance, with Arloesi Gwynedd Wledig funding the running costs of the system for 2022/2023. Although the system was not the responsibility of the Town Council at present, they contributed funding to its establishment back in 2019, and therefore it was felt that Ffestiniog Town Council had the right to wish to turn the system off and bring the Plan Community Wi-Fi out in the area.

DECISION: It was agreed that the y wish to turn off the community Wi-Fi system and end the scheme in the Ffestiniog area.

11432/07/22 19. Approve the Annual Report 2021/2022.

The Clerk explained the rationale for creating the Annual Report in order to comply with the Wales Elections Act 2021. She explained that a draft version had been presented to them, and that some sections of the report still needed to be completed .

It was noted by Councilor Eirian Williams that she found the report useful to her as a new Councillor, and the report will certainly benefit the residents of the area.

The Clerk's aim is to complete it, include appealing pictures of the area by local photographers, and to run the Annual Report past the Councilors before publishing the final version.

DECISION: To approve the draft Report, and for the Clerk to circulate the final Report among the Councilors before publishing it externally.

11433/07/22 20. Elect new councillors onto the Town Council's committees..

Town Council Committee:

All Councillors nominated onto this committee.

Resources Committee:

1. Cyngorydd Rory Francis –Chair.
2. Cyngorydd Glyn Daniels.
3. Cyngorydd Mark Thomas.
4. Cyngorydd Alun Jones
5. Cyngorydd Dafydd Dafis.
6. Cyngorydd Ifor Roberts.
7. Cyngorydd Linda Ann Jones.
8. Cyngorydd Eifiona Davies.
9. Cyngorydd Marc Lloyd Griffiths.

Amenities Committee:

1. Cyngorydd Alun Jones – Chair.
2. Cyngorydd Rory Francis.
3. Cyngorydd Glyn Daniels.
4. Cyngorydd Dafydd Dafis.
5. Cyngorydd Mark Thomas.
6. Cyngorydd Eifiona Davies.
7. Cyngorydd Eirian Williams.
8. Cyngorydd Marc Lloyd Griffiths.
9. Cyngorydd Morwenna Pugh.

Regulatory Committee:

1. Cyngorydd Dafydd Dafis – Cadeirydd.
2. Cyngorydd Glyn Daniels.
3. Cyngorydd Rory Francis.
4. Cyngorydd Alun Jones.
5. Cyngorydd Mark Thomas.
6. Cyngorydd Calvin Evans.
7. Cyngorydd Morwenna Pugh.
8. Cyngorydd Ifor Roberts.

Staffing Committee:

1. Cyngorydd Glyn Daniels
2. Cyngorydd Rory Francis
3. Cyngorydd Dafydd Dafis
4. Cyngorydd Mark Thomas
5. Cyngorydd Calvin Evans.
6. Cyngorydd Ifor Roberts.
7. Cyngorydd Morwenna Pugh.
8. Cyngorydd Linda Ann Jones.

Events Committee:

1. Cyngorydd Glyn Daniels.
2. Cyngorydd Alun Jones.
3. Cyngorydd Rory Francis.
4. Cyngorydd Dafydd Dafis.
5. Cyngorydd Mark Thomas.
6. Cyngorydd Eifiona Davies.
7. Cyngorydd Eirian Williams.
8. Cyngorydd Morwenna Pugh.
9. Cyngorydd Calvin Evans.

DECISION: To elect the new Councillors onto the committees as noted above.

11434/07/22 21. Agree on representative and substitute for the Gwynedd Community Forum Group.

DECISION: Request more information about the group's discussion topics and reconsider representatives at the September 2022 Ordinary Meeting.

11435/07/22 22. Choose 5 councillors to monitor our defibrillators around the Ffestiniog area.

The Clerk noted that it would be possible to organize training for the Councilors who put their names forward tonight, to learn how to re-install the defibrillators if they were to be used.

Defib 1: Llan Ffestiniog Village Hall – Cyngorydd Marc Lloyd Griffiths.

Defib 2: Gwaith Set, Manod Road – Cyngorydd Calvin Evans.

Defib 3: 5 High Street, Blaenau Ffestiniog – Cyngorydd Eirian Williams.

Defib 4: Kings Head Hotel, Glanypwll – Cyngorydd Morwenna Pugh.

Defib 5: Tanygrisiau Primary School – ask Councillors absent tonight if they would be interested in safeguarding this particular defibrillator.

DECISION: Councillors chosen as noted above as guardians of the Defibrillators that are under the Town Council's responsibility.

11436/07/22 23. Choose 2 Councillors to represent the Town Council on the 'Our Area 2035' workshop in September.

DECISION: For the Councilors to forward their name to the Clerk if they are interested in attending. The Clerk to receive more information from the organizers about the content of the workshop and whether the public are allowed to attend.

MATTERS ARISING

11437/07/22 24. Playing Fields

The Councilors were given a general update on the issues that have arisen this year with the Bird's Nest Swing in Y Parc. The matter will be discussed in detail in the next Amenities Committee.

DECISION: To accept the information.

MATTERS FOR INFORMATION

11438/07/22 25. AN OPPORTUNITY FOR COUNCILLORS TO REPORT BACK TO THE COUNCIL FOLLOWING THEIR ATTENDANCE AT EXTERNAL COMMITTEES.

There was an update from Councilor Eirian Williams about the main developments as part of the Governors of Ysgol Maenofferen.

11439/07/22 26. NEWS FROM GWYNEDD COUNCIL

Councilor Linda Ann Jones has been elected as vice chair to the Care Scrutiny Committee, Gwynedd Council. Happy to receive any inquiries from the Town Councillors. A major campaign is currently underway to recruit carers as there is a major shortage in the care sector in Gwynedd.

11440/07/22 27. OTHER NEWS

Councilor Eirian Williams noted that Llafar Bro was very keen to receive content every month, and the Councilors were encouraged to send any stories to the paper.

11441/07/22 28. CORRESPONDANCE.

a) Aberystwyth University – Invitation to the Community Regeneration event in Blaenau Ffestiniog.

DECISION: To accept the information and gave permission to the Clerk to attend as well.

b) Notice of works on the A470 – Welsh Government / Traffic Wales.

DECISION: To accept the information.

c) Rights of way improvement plan – Gwynedd Council

DECISION: For the Councilors to send their interest / responses to the Clerk before the start of September. An opportunity to discuss it further at the next Amenities Committee as well.

ch) Welsh Government's response to the situation at the old yard, Manod.

DECISION: To receive the information. It was agreed to write a letter of thanks to the Carreg Milltir group for protecting the area for the benefit of the local community.

The meeting closed at 8.56pm

CHAIR

**THE NEXT ORDINARY MEETING OF THE TOWN COUNCIL IS TO BE HELD
ON MONDAY 11TH SEPTEMBER 2022
ONLINE VIA ZOOM AT 7:00 p.m.**

**THE AGENDA FOR THE ORDINARY MEETING 11TH SEPTEMBER 2022
WILL CLOSE ON 5th SEPTEMBER 2022**